



State of West Virginia
Agency Request for Quote

Proc Folder: 1165007	Reason for Modification: Change Order No.1:	
Doc Description: Equipment and Systems Maintenance and Repairs Contract		
Proc Type: Agency Master Agreement		
Date Issued	Solicitation Closes	Solicitation No
2023-01-30	2023-02-03 13:30	ARFQ 0608 DCR2300000143
		Version
		2

BID RECEIVING LOCATION

VENDOR

Vendor Customer Code:

Vendor Name : LIMCO, Inc.

Address : 2336 Virginia Ave.

Street : Hurricane

City :

State : WV

Country : USA

Zip : 25526

Principal Contact : Darren Griffith

Vendor Contact Phone: (304) 562-7705

Extension:

FOR INFORMATION CONTACT THE BUYER

Philip K Farley
(304) 549-1050
philip.k.farley@wv.gov

Vendor Signature X

FEIN#

55-0749511

DATE

2/2/2023

All offers subject to all terms and conditions contained in this solicitation



State of West Virginia
Agency Request for Quote

Proc Folder: 1165007		Reason for Modification:	
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2023-01-16	2023-02-03 13:30	ARFQ 0608 DCR2300000143	1

BID RECEIVING LOCATION

VENDOR

Vendor Customer Code:

Vendor Name : CIMCO, Inc.

Address : 2336 Virginia Ave.

Street :

City : Hurricane

State : WV **Country :** USA **Zip :** 25526

Principal Contact : Darren Griffith

Vendor Contact Phone: (304) 562-7705 **Extension:**

FOR INFORMATION CONTACT THE BUYER
 Philip K Farley
 (304) 549-1050
 philip.k.farley@wv.gov

Vendor Signature X *Darren P. Griffith* **FEIN#** 55-0749511 **DATE** 2/2/2023

All offers subject to all terms and conditions contained in this solicitation

Subcontractor List Submission (Construction Contracts Only)

Bidder's Name: CIMCO, Inc.

Check this box if no subcontractors will perform more than \$25,000.00 of work to complete the project.

Subcontractor Name	License Number if Required by W. Va. Code § 21-11-1 et. seq.

Attach additional pages if necessary

DESIGNATED CONTACT: Vendor appoints the individual identified in this Section as the Contract Administrator and the initial point of contact for matters relating to this Contract.

Darren Griffith Service Manager
(Name, Title)
Darren Griffith Service Manager
(Printed Name and Title)
2336 Virginia Ave Hurricane, WV 25526
(Address) (304) 562-7705 (304) 397-4178
(Phone Number) / (Fax Number)
Dgriffith@cimcowv.com
(Email address)

CERTIFICATION AND SIGNATURE: By signing below, or submitting documentation through wvOASIS, I certify that: I have reviewed this Solicitation/Contract in its entirety; that I understand the requirements, terms and conditions, and other information contained herein; that this bid, offer or proposal constitutes an offer to the State that cannot be unilaterally withdrawn; that the product or service proposed meets the mandatory requirements contained in the Solicitation/Contract for that product or service, unless otherwise stated herein; that the Vendor accepts the terms and conditions contained in the Solicitation, unless otherwise stated herein; that I am submitting this bid, offer or proposal for review and consideration; that I am authorized by the vendor to execute and submit this bid, offer, or proposal, or any documents related thereto on vendor's behalf; that I am authorized to bind the vendor in a contractual relationship; and that to the best of my knowledge, the vendor has properly registered with any State agency that may require registration..

CIMCO, Inc.
(Company)
Darren P. Griffith Darren P. Griffith Service Manager
(Authorized Signature) (Representative Name, Title)
Darren P. Griffith Service Manager 2/2/2023
(Printed Name and Title of Authorized Representative) (Date)
2/2/2023
(Date)
(304) 562-7705 (304) 397-4178
(Phone Number) (Fax Number)
Dgriffith@cimcowv.com
(Email Address)

ADDENDUM ACKNOWLEDGEMENT FORM
SOLICITATION NO.:

Instructions: Please acknowledge receipt of all addenda issued with this solicitation by completing this addendum acknowledgment form. Check the box next to each addendum received and sign below. Failure to acknowledge addenda may result in bid disqualification.

Acknowledgment: I hereby acknowledge receipt of the following addenda and have made the necessary revisions to my proposal, plans and/or specification, etc.

Addendum Numbers Received:

(Check the box next to each addendum received)

- | | |
|--|--|
| <input checked="" type="checkbox"/> Addendum No. 1 | <input type="checkbox"/> Addendum No. 6 |
| <input type="checkbox"/> Addendum No. 2 | <input type="checkbox"/> Addendum No. 7 |
| <input type="checkbox"/> Addendum No. 3 | <input type="checkbox"/> Addendum No. 8 |
| <input type="checkbox"/> Addendum No. 4 | <input type="checkbox"/> Addendum No. 9 |
| <input type="checkbox"/> Addendum No. 5 | <input type="checkbox"/> Addendum No. 10 |

I understand that failure to confirm the receipt of addenda may be cause for rejection of this bid. I further understand that any verbal representation made or assumed to be made during any oral discussion held between Vendor's representatives and any state personnel is not binding. Only the information issued in writing and added to the specifications by an official addendum is binding.

CIMCO, Inc.

Company

Damen P. Griffith

Authorized Signature

2/2/2023

Date

NOTE: This addendum acknowledgment should be submitted with the bid to expedite document processing.

STATE OF WEST VIRGINIA
PURCHASING AFFIDAVIT

CONSTRUCTION CONTRACTS: Under W. Va. Code § 5-22-1(i), the contracting public entity shall not award a construction contract to any bidder that is known to be in default on any monetary obligation owed to the state or a political subdivision of the state, including, but not limited to, obligations related to payroll taxes, property taxes, sales and use taxes, fire service fees, or other fines or fees.

ALL CONTRACTS: Under W. Va. Code §15A-3-14, no contract or renewal of any contract may be awarded by the state or any of its political subdivisions to any vendor or prospective vendor when the vendor or prospective vendor or a related party to the vendor or prospective vendor is a debtor and: (1) the debt owed is an amount greater than one thousand dollars in the aggregate; or (2) the debtor is in employer default.

EXCEPTION: The prohibition listed above does not apply where a vendor has contested any tax administered pursuant to chapter eleven of the W. Va. Code, workers' compensation premium, permit fee or environmental fee or assessment and the matter has not become final or where the vendor has entered into a payment plan or agreement and the vendor is not in default of any of the provisions of such plan or agreement.

DEFINITIONS:

"Debt" means any assessment, premium, penalty, fine, tax or other amount of money owed to the state or any of its political subdivisions because of a judgment, fine, permit violation, license assessment, defaulted workers' compensation premium, penalty or other assessment presently delinquent or due and required to be paid to the state or any of its political subdivisions, including any interest or additional penalties accrued thereon.

"Employer default" means having an outstanding balance or liability to the old fund or to the uninsured employers' fund or being in policy default, as defined in W. Va. Code § 23-2c-2, failure to maintain mandatory workers' compensation coverage, or failure to fully meet its obligations as a workers' compensation self-insured employer. An employer is not in employer default if it has entered into a repayment agreement with the Insurance Commissioner and remains in compliance with the obligations under the repayment agreement.

"Related party" means a party, whether an individual, corporation, partnership, association, limited liability company or any other form or business association or other entity whatsoever, related to any vendor by blood, marriage, ownership or contract through which the party has a relationship of ownership or other interest with the vendor so that the party will actually or by effect receive or control a portion of the benefit, profit or other consideration from performance of a vendor contract with the party receiving an amount that meets or exceeds five percent of the total contract amount.

AFFIRMATION: By signing this form, the vendor's authorized signer affirms and acknowledges under penalty of law for false swearing (W. Va. Code §61-5-3) that: (1) for construction contracts, the vendor is not in default on any monetary obligation owed to the state or a political subdivision of the state, and (2) for all other contracts, that neither vendor nor any related party owe a debt as defined above and that neither vendor nor any related party are in employer default as defined above, unless the debt or employer default is permitted under the exception above.

WITNESS THE FOLLOWING SIGNATURE:

Vendor's Name: CIMCO, Inc.

Authorized Signature: *Doreen P. Griffith* Date: 2/2/2023

State of West Virginia

County of Putnam, to-wit:

Taken, subscribed, and sworn to before me this 2 day of February, 2023.

My Commission expires July 12, 2023.

AFFIX SEAL HERE

NOTARY PUBLIC *Tessa Baker*





CONTRACTOR LICENSE

AUTHORIZED BY THE
West Virginia Contractor
Licensing Board

NUMBER: WV025512

CLASSIFICATION:

HEATING, VENTILATING & COOLING
PIPING
PLUMBING

CIMCO INC
DBA CIMCO INC
PO BOX 480
CULIODEN, WV 25510

DATE ISSUED

MAY 25, 2022

EXPIRATION DATE

MAY 25, 2023

Authorized Signature

Chair, West Virginia Contractor
Licensing Board



A copy of this license must be readily available for inspection by the Board on every job site where contracting work is being performed. This license number must appear in all advertisements, on all bid submissions, and on all fully executed and binding contracts. This license is non-transferable. This license is being issued under the provisions of West Virginia Code, Chapter 30, Article 42.



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

4/28/2022

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER George H. Friedlander Company 1566 Kanawha Blvd. E. Charleston WV 25311		CONTACT NAME: Jeff O'Dell	
		PHONE (A/C, No, Ext): 304-357-4520	FAX (A/C, No): 304-345-8724
		E-MAIL ADDRESS: jeffodell@friedlandercompany.com	
		INSURER(S) AFFORDING COVERAGE	
		NAIC #	
INSURED Cimco, Inc. P O Box 480 Culloden WV 25510-0480		INSURER A: Phoenix Insurance Company 25623	
		INSURER B: Travelers Property & Casualty 25674	
		INSURER C: Travelers Casualty Ins Co of A 12432	
		INSURER D: Travelers Ind Co of America 25666	
		INSURER E:	
		INSURER F:	

COVERAGES

CERTIFICATE NUMBER: 348784147

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contractual Liab GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:			CO-5J777287-22	5/1/2022	5/1/2023	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 5,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
D	<input checked="" type="checkbox"/> AUTOMOBILE LIABILITY <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			BA-9M453429-22	5/1/2022	5/1/2023	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$
B	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			CUP-4J428679-22	5/1/2022	5/1/2023	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ 2,000,000 \$
C	<input checked="" type="checkbox"/> WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below			UB-0L10858A-22	5/1/2022	5/1/2023	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 1,000,000 E.L. DISEASE - EA EMPLOYEE \$ 1,000,000 E.L. DISEASE - POLICY LIMIT \$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

WC includes Broad Form Employers Liability, WV 23-4-2
Per Project Aggregate applies when required by written contract.

Evidence of Insurance

CERTIFICATE HOLDER**CANCELLATION**

TO WHOM IT MAY CONCERN

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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**State of West Virginia
DRUG FREE WORKPLACE CONFORMANCE AFFIDAVIT
West Virginia Code §21-1D-5**

STATE OF WEST VIRGINIA,

COUNTY OF Putnam, TO-WIT:

I, Darren P. Griffith, after being first duly sworn, depose and state as follows:

1. I am an employee of CIMCO, Inc.; and,
(Company Name)
2. I do hereby attest that CIMCO, Inc.
(Company Name)

maintains a written plan for a drug-free workplace policy and that such plan and policy are in compliance with **West Virginia Code §21-1D**.

The above statements are sworn to under the penalty of perjury.

Printed Name: Darren P. Griffith
 Signature: Darren P. Griffith
 Title: Service Manager
 Company Name: CIMCO, Inc.
 Date: 2/2/2023

Taken, subscribed and sworn to before me this 2 day of February, 2023.

By Commission expires July 12, 2023

(Seal)

Tessa Baker
(Notary Public)



ARFQ 0608 DCR2300000143
REQUEST FOR QUOTATION
EQUIPMENT AND SYSTEMS MAINTENANCE AND REPAIRS CONTRACT
HUTTONSVILLE CORRECTIONAL CENTER AND JAIL

- A. During its performance of this Contract, Contractor must designate and maintain a primary contract manager responsible for overseeing Contractor's responsibilities under this Contract. The Contract manager must be available during normal business hours to address any customer service or other issues related to this Contract. Contractor should list its contract manager and his or her contact information below. The previously specified information must be submitted prior to award of contract.

Contract Manager: Darren P. Griffith
Telephone Number: (304) 562-7705
Fax Number: (304) 397-4178
Email Address: Dgriffith@cinco.wv.com

END OF SPECIFICATIONS

Huttonsville Correctional Center and Jail

ARFQ 0608 DCR2300000143 - Equipment and Systems Maintenance and Repairs Contract Pricing Page

Preventative Maintenance	Preventative Maintenance Unit of Measure	Preventative Maintenance Number of Times Per Year	Preventative Maintenance Unit Price Per Each Time	Preventative Maintenance Extended Amount
Equipment and Systems				
Equipment and Systems	Biannual	2	\$ 4,945.00	\$ 9,890.00

Subtotal A: \$ 9,890.00

Correction Maintenance Hourly Rates	Corrective Maintenance Unit of Measure	Corrective Maintenance Estimated Annual Hours *	Corrective Maintenance Unit Price	Corrective Maintenance Extended Amount
Regular Labor Rate	Hour	100	\$115.00	\$11,500.00
Overtime Labor Rate	Hour	16	\$125.00	\$2,000.00
Holiday Labor Rate	Hour	8	\$140.00	\$1,120.00
Emergency Labor Rate	Hour	8	\$140.00	\$1,120.00

Subtotal B: \$15,740.00

New Equipment, Devices, and Parts Markup Percentage Quote	Estimated New Equipment, Devices, and Parts Markup Percentage Cost **	New Equipment, Devices, and Parts Markup Percentage	New Equipment, Devices, and Parts Markup Percentage Extended Amount
Parts	\$5,000.00	28 %	\$6,400.00

Subtotal C: \$ 6,400.00

OVERALL COST (by adding subtotals A, B, and C) \$32,030.00

Bidder/Vendor Information:	
Name:	CJMCO, Inc.
Address:	2336 Virginia Ave Hurricane, WV 25526
Phone No.:	(304) 562-7705
Fax No.:	(304) 397-4178
Email Address:	Dgriffith@cjmco.wv.com
Authorized Signature:	Dana P. Griffith

NOTES: * Quantities are estimated for bid evaluation purposes only.
 ** Estimated cost for bid evaluation purposes only.

ARFQ 0608 DCR2200000143

Huttonsville Correctional Center and Jail

Equipment and Systems Maintenance and Repairs Contract

Addendum #1

Clarifications:

- C1: Attached is the pre-bid sign-in sheet.
- C2: Bid bonds are not required on this contract. Because bid bonds are not required, prior to award, performance bond and labor/material bonds are not required.
- C3: The bid time and date remain the same: 1:30 PM E.S.T. on February 3, 2023.

Pre-Bid Sign-In Sheet

Solicitation Number: DCR 2300000 143Date of Pre-Bid Meeting: 1/25/23Location of Prebid Meeting: HCC STAFF BUILDING

Please Note:

Vendors must sign-in on this sheet to verify attendance at the Pre-Bid meeting.
Failure to legibly sign in may be grounds for declaring a vendor ineligible to bid.
For further verification, please also provide a business card if possible.

<u>Firm Represented:*</u>	<u>Rep Name (Printed):</u>	<u>Firm Address:</u>	<u>Telephone #:</u>	<u>Fax #:</u>	<u>Email:</u>
NITRO	BRIE MIDKIFF	4300 First Av. 4300 First Av. Nitro W.V. 25143	(304) 932- 6995	(304) 204- 1350	jkuhn@nitrocs.com
Powell	CHARL HIKER DANIE HEWELL	170 STRANGTOWN Rd Belington WV 26250	304- 621-7494	N/A	Amel1234 @Yahoo.com
Mountain Heating & Air	Christopher A Ray Alan L. Ray	456 Manor Dr Mount Lookout WV 26678	304 651-5039 (304) 651-8949	N/A	al.mtnheat@outlook.com chrismtnheat@outlook.com
Casto Technical	Jose Moreno	540 Leon Sullivan Way PO Box 627 Charleston WV 25301	304-545-3522	N/A	jmoreno@castotech.com

***One Vendor Per Representative** - No one individual is permitted to represent more than one vendor at the pre-bid meeting. Any individual that does attempt to represent two or more vendors will be required to select one vendor to which the individual's attendance will be attributed. The vendors not selected will be deemed to have not attended the pre-bid meeting unless another individual attended on their behalf.